

# AGENDA

---

**Meeting:** Schools Forum  
**Place:** Council Chamber - County Hall, Trowbridge BA14 8JN  
**Date:** Thursday 12 November 2015  
**Time:** 1.30 pm

**Briefing Arrangements:**

There will be no briefing prior to the Schools Forum meeting.

Please direct any enquiries on this Agenda to Adam Brown, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718038 or email [adam.brown@wiltshire.gov.uk](mailto:adam.brown@wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225)713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

| <b>Membership:</b>      | <b>Representing:</b>                                     |
|-------------------------|----------------------------------------------------------|
| Mr Neil Baker           | PHF, Christ Church CE Primary School                     |
| Mr Martin Watson        | Academy, Lavington School                                |
| Mrs Aileen Bates        | WGA, SEN Governor Representative                         |
| Mr Andy Bridewell       | PHF - Ludgershall Castle Primary School (PHF Vice-Chair) |
| Ms Amanda Burnside      | Post 16 provider                                         |
| Ms Michelle Chilcott    | Academy - South Wilts Grammar                            |
| Mrs Judith Finney       | Salisbury Diocesan Board of Education                    |
| Mrs Rosemary Collard    | Snapdragon Nurseries                                     |
| Miss Tracy Cornelius    | PHF - Kington St Michael School                          |
| Ms Jan Hatherell        | Academy, Hardenhuish School                              |
| Mr John Hawkins         | Teacher Representative                                   |
| Mrs Sue Jiggins         | WGA - Primary School Governor Representative             |
| Mr John Proctor         | Early Years Representative (PVI)                         |
| Mrs Debbie Rock         | WGA - Primary School Governor                            |
| Mr Nigel Roper          | Stonehenge School                                        |
| Ms Ingrid Sidmouth      | SEN Sector, Rowdeford School                             |
| Mr David Whewell        | WGA - Secondary School representative                    |
| Mrs Catriona Williamson | PHF, Mere Primary School                                 |

## **RECORDING AND BROADCASTING NOTIFICATION**

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on the Council's website along with this agenda and available on request.

If you have any queries please contact Democratic Services using the contact details above.

# AGENDA

## PART I

Items to be considered whilst the meeting is open to the public

1 **Election of a Chair**

To elect a Chair of Schools Forum for 2015/16.

2 **Election of a Vice Chair**

To elect a Vice Chair of Schools Forum for 2015/16

3 **Apologies and Changes of Membership**

4 **Minutes of the previous Meeting** (*Pages 7 - 14*)

To approve and sign as a correct record the minutes of the meeting held on 18 June 2015 (copy attached)

5 **Declaration of Interests**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

6 **Chairman's Announcements**

7 **Trust Board Update**

To receive a verbal update.

8 **Budget Monitoring**

To receive budget monitoring information against the Dedicated Schools Grant (DSG) for the financial year 2014-15.

9 **14-15 Rollovers Report** (*Pages 15 - 30*)

The Schools Forum will receive a report which presents the position of revenue balances of Wiltshire maintained schools as at 31st March 2015 and identifies those that are in deficit.

Schools Forum members are invited to comment on this report.

10 **Membership of the f40 Group** (*Pages 31 - 36*)

The Schools Forum will be provided with an overview of the work of the f40 group and form a view as to Wiltshire would like to join the f40 group.

The Schools Forum is asked to:

1. Note the content of the report.
2. Give consideration to and decide whether to join the f40 group.
3. Should Schools Forum opt to join the f40 group, then the LA's Lead Member should be requested to advise local MP's of the decision and an

appropriate press release issued to confirm the LA's membership decision.

11 **Clarification of Growth Fund Definition** *(Pages 37 - 40)*

The Schools Forum will be presented a report which aims to seek clarification regarding the funding for Infant Class Size Growth, from the Wiltshire Growth Fund.

The Schools Forum is asked to note the content of the report and to give consideration to re-establishing a two pronged approach and setting a minimum threshold for the increase in pupil numbers.

12 **High Needs Additional Place Funding 2016-17** *(Pages 41 - 44)*

The Schools Forum will be presented with a report providing the options and proposals for the funding of additional High Needs places for 2016-17 onwards.

The Schools Forum is asked to note the content of the report and to give consideration to implementing the revised methodology for the funding of additional places from April 2016-17.

13 **High Needs Recoupment 2016-17** *(Pages 45 - 52)*

The Schools Forum will be provided with an update regarding the recoupment from schools in relation to High Needs place funding.

The Schools Forum is asked to note the content of the report and in response to the EFA's guidance, asked to give consideration to the most appropriate method for recoupment of High Needs funding whilst remaining compliant with the schools funding regulations.

14 **High Needs Review of Places for 2016-17** *(Pages 53 - 62)*

The Schools Forum will be provided with an update regarding the recent document issued by the Education Funding Agency (EFA), "High Needs funding 2016 to 2017" and "High needs: place change request process – Technical Note for 2016 to 2017".

The Schools Forum is asked to:

1. Note the content of the report.
2. Agree that Wiltshire should use this opportunity to review the number of High Needs places at all of its schools and submit the amendments to the EFA by the deadline of the 16th November 2015.
3. Give consideration to adopting one of the options detailed in paragraph 15. (A different option could be selected for Resource Bases and ELPs).

15 **Reports from Working Groups** *(Pages 63 - 68)*

To receive minutes, reports and/or verbal updates from the following working groups:

- School Funding Working Group
- SEN Working Group

16 **Confirmation of dates for future meetings**

To confirm the dates of future meetings, as follows:

14 January 2016

10 March 2016

16 June 2016

17 **Urgent Items**

Any other items of business, which the Chairman agrees to consider as a matter of urgency.

**PART II**

Item(s) during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed